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## Collection of Personal Belongings at Lively

1 message

**Leslie Mantle** <mantlel@rainbowschools.ca>  
 To: harrisl@rscloud.ca

Mon, Jun 1, 2020 at 11:01 PM

Dear LDSS families,

I hope you are well and staying safe.

This week and next we will be granting access to students through scheduled appointments in order for students to collect personal belongings from the school. The safety protocol that we will be following has been approved by Public Health Sudbury & Districts and the City of Greater Sudbury Municipal By-Law Division.

The health and safety of students, parents/guardians, staff and members of the public remains our first and foremost priority.

Public Health Sudbury and Districts continues to communicate that physical distancing is a critical safety practice at this time. Anyone accessing the school is required to practice physical (social) distancing at ALL times in and outside of the building. Ensure you maintain a 2 meter (6 feet) physical distance between yourself and others at all times.

The following dates and times have been set up for student access to the building:

<b>Grade</b>	<b>Date</b>	<b>Time</b>
Grade 7 students	Wednesday, June 3rd	9:30 - 11:30 a.m.
Grade 8 students	Wednesday, June 10th	9:30 - 11:30 a.m.
Grade 9 students	Wednesday, June 3rd	12:00 - 2:00 p.m.
Grade 10 students	Wednesday, June 3rd	12:00 - 2:00 p.m.
Grade 11 students	Thursday, June 4th	10:00 a.m. - 12:00 p.m.
Grade 12 students	Wednesday, June 10th	12:00 - 2:00 p.m.

### Scheduling Appointments:

Time slots have been established every 15 minutes during the indicated date and time for each grade. (Multiple time slots are available at the same time.) We ask that you e-mail Ms. Harris at the following email address to book your 15 minute time slot.

Ms. Harris' email is: [harrisl@rainbowschools.ca](mailto:harrisl@rainbowschools.ca)

The scheduled appointments will ensure there is no crowding in classrooms (7&8) or social gathering of individuals in the school or on the school grounds. Only students will be given permission to access the building to retrieve their personal items. (No other family members are to accompany students inside the building. The reason for this is to reduce crowding in the school.)

Each Grade 7&8 classroom will have a maximum student occupancy of four students. Multiple classrooms may be occupied at the same time, but with only four students each.

Please maintain a physical distance (2m/6ft) at all times and follow proper hand hygiene and cough etiquette protocols.

### **Additional Safety Guidelines:**

We have established the main entrance as the one point of entry. The point of exit will be through the Intermediate entrance/exit for Grade 7&8 students and our Grade 9-12 students will use the math wing exit. There will be directional arrows indicated in the hallways in order to safely control flow within the school. All entrances and exits will be monitored at all times to ensure visitors are tracked.

In advance of the visit, you are being provided the pre-screening questionnaire.

Your child must review the pre-screening questionnaire prior to entering the school. (See attached).

At the school, you will be asked to sign in\*\* confirming you are free of respiratory illness symptoms; have not travelled outside of Ontario and Canada within the last 14 days from the date of entry to the school; and have not cared for or had known contact with an individual with confirmed COVID-19, probable COVID-19 or COVID-19-like symptoms (fever, new cough, difficulty breathing).

\*\*You are being asked to bring your own pen to sign in and out.

Upon entry into the building, students will be provided with a plastic bag that they can use to collect their belongings. Students are not to bring in their own bags or boxes to the school.

We would also ask students to take this opportunity to return any school items that they have at home - textbooks that they are not using, library books and team jerseys. There will be tables set up in the school for returned items.

Anyone accessing the building will:

- sanitize hands upon entry, after handling items, and upon exit
- avoid touching eyes, nose and mouth
- cover a cough and sneeze with a tissue or arm, not a hand
- maintain physical distancing (2m/6ft)
- members of the public may wear their own masks upon entering the school
- masks and gloves will not be provided to members of the public

Attached you will find a letter from the Director of Education with the Rainbow District School Board regarding the collection of personal belongings at school.

I would also like to thank all of you for your patience throughout this process. I am looking forward to seeing our students come by the school to collect their items.

Please do not hesitate to contact me if you have any questions or concerns.

Stay safe,  
L. Mantle

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#### 2 attachments

 **Collection of Personal Belongings.pdf**  
1274K

 **Visitor Screening Questionnaire.pdf**  
84K